



Days of Play Sign Up Form
No Public School Day and Early Release Day
School Year 2019-2020

Dear Families and Friends of RC after school,

Attached to this letter is the chance to sign up for *No Public School Days* and *Early Release Days*, also known as Days of Play. Once you submit this form you will receive a confirmation with the days you have selected. If you realize in the future that you do not need care, you can give us a two week notice prior to the day of care to withdraw. If you are unsure of what days you need, no worries – we will still send out reminders of days you can sign up throughout the year. **HOWEVER, KEEP IN MIND SPOTS FILL UP VERY QUICKLY.**

Also! You can avoid a \$5 fee if you sign up a month or more prior to the day of care needed! (ex: if you enroll a month prior the cost of a No Public School Day is \$46.14, if you enroll later it is \$51.14)

No Public School Days are days when school is closed all day during Winter Break, Spring Break or teacher in-services. On those days we provide full day care from 7:30am to 5:45pm. Breakfast and Afternoon Snack are provided on these days. Please remember to bring a lunch for your child. These days are great days for field trips! We will inform you of any field trips through email. If you do not need care for the entire day, there is a ½ day option as well. These days will be held either all in Marquette or Lapham Elementary.

Half Day AM: 7:30am-12:30pm

Half Day PM: 12:45pm-5:45pm

2019 Cost of No Public School Days:

Full Day- \$46.14 **Half Day-** \$26.27

Please note there may be a rate change January 2020.

Early Release Days are days where school starts at its regular time but ends at 10:50 am. We provide care starting at 10:50 am and close at 5:45 pm. After School will be held on site where your child attends at either Lapham or Marquette. Red Caboose will provide afternoon snack for your child. It is important that you provide a lunch during these days as well. These days are great for larger, day-long projects and neighborhood field trips. Please check in at site and on our web page for details throughout the year.

2019 Cost of Early Release Days: \$34.61

Please note there may be a rate change January 2020



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Red Caboose Closing Dates for 2019-2020

- Monday, September 2nd for Labor Day
- Thursday & Friday, November 28th & 29th for Thanksgiving Break
- Tuesday & Wednesday, December 24th & 25th for Winter Break
- Tuesday & Wednesday, December 31st & January 1st for New Year
- Monday, January 20th for Martin Luther King Jr. Day
- Monday, May 25th for Memorial Day
- Wednesday, June 10th will be the last day of after school care (last day of school)

Things to remember:

- All Days of Play are an additional charge on top of your regular weekly bill.
- Even if you are signed up for the day of the week that an Early Release or No Public School Day is being held, you will still need to sign up for it separately with this form.
- If you do not attend these dates you still will be charged for the days your child is signed up for the week.
- If you realize you do not need care there is a two week notice from the date you need to dis-enroll in order to have charges removed from your account.
- If your child is absent or Red Caboose closes for inclement weather on any of these dates, charges will still be applied.

Questions? Feel free to contact either:
Savannah Stutzman, Enrollment Coordinator, at (608) 256-1566 or
sapenroll@redcaboosedaycare.org
Andrea Suarez, School Age Program Director at (608) 251-5432 or
school.age@redcaboosedaycare.org

Please return your forms to Savannah Stutzman at
654 Williamson Street, Madison, WI 53703 or via email at sapenroll@redcaboosedaycare.org.

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SCHOOL AGE PROGRAM

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(Please CIRCLE if your child will be attending Fulltime, AM Part time, or PM Part time)

Early Release

- Friday, November 15
- Friday, April 10
- Thursday, April 16

No Public School Days

- Friday, October 25
AM / PM / FULL
- Thursday, November 21
AM / PM / FULL
- Monday, December 9
AM / PM / FULL
- Friday, January 24
AM / PM / FULL
- Friday, February 7
AM / PM / FULL
- Friday, February 28
AM / PM / FULL
- Friday, March 20
AM / PM / FULL
- Monday, April 27
AM / PM / FULL

Winter Camp

- Monday, December 23
AM / PM / FULL
- Thursday, December 26
AM / PM / FULL
- Friday, December 27
AM / PM / FULL
- Monday, December 30
AM / PM / FULL
- Thursday, January 2
AM / PM / FULL
- Friday, January 3
AM / PM / FULL

Spring Camp

- Monday, March 30
AM / PM / FULL
- Tuesday, March 31
AM / PM / FULL
- Wednesday, April 1
AM / PM / FULL
- Thursday, April 2
AM / PM / FULL
- Friday, April 3
AM / PM / FULL

I need care for the following days marked above. I understand that I will be billed the additional cost for these days the month prior to the time that care will be provided. If I realize that I do not need care and I do not want to be charged, I will provide a 2 weeks' notice to withdraw in writing to the School Age Program Director.

Child's Name: _____ Date: _____

Parent(s) Name: _____ Email: _____

Signature: _____ Received on: _____ BY: _____