

**APPLICATION FOR EMPLOYMENT- TEACHER**

**Red Caboose Child Care Center, Inc.**  
654 Williamson St., Madison, WI 53703

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**PLEASE CHECK THE FOLLOWING THAT APPLY:**

I have completed 3 credits, on the college level, in Early Childhood or Elementary Education, related to child development (**please attach transcript**)

Name of course: \_\_\_\_\_

I have completed the following classes, on technical school level (**please attach certificate**)

Introduction to the Child Care Profession

Skills and Strategies for the Child Care Teacher

Other \_\_\_\_\_

I have a CDA or equivalent (**please attach certificate**)

I have an associate degree in Child Development (**please attach transcript and diploma**)

I have a BA or BS in early Childhood Education (**please attach transcript and diploma**)

I have a Registry certificate (**please attach**)

I have had 80 full or 120 part days experience providing direct childcare (as a teacher or volunteer) in a licensed day care center, kindergarten, or early or elementary childhood program

I have had training in  Shaken Baby  SIDS  CPR  First Aid

	School, College or Other Training	Dates Attended	Nature of Study	Degree
1				
2				
3				
4				
5				

**ATTACH A COPY OF YOUR TRANSCRIPT/CERTIFICATES TO THIS APPLICATION.  
NO APPLICATION WILL BE CONSIDERED WITHOUT THEM!**

**PLEASE LIST YOUR CURRENT AND/OR MOST RECENT EMPLOYER AND ALL RELEVANT WORK AND/OR VOLUNTEER EXPERIENCE.**

	Employer (Name & City)	Job Title	Supervisor Name & Phone	Dates Employed	Hrs/Wk	Reason for leaving	Ages of kids
1				mm/yy-mm/yy			
	Job Duties:						Paid or Vol?
2				mm/yy-mm/yy			
	Job Duties:						Paid or Vol?
3				mm/yy-mm/yy			
	Job Duties:						Paid or Vol?
4				mm/yy-mm/yy			
	Job Duties:						Paid or Vol?
5				mm/yy-mm/yy			
	Job Duties:						Paid or Vol?

**PLEASE ANSWER THE FOLLOWING ON A SEPARATE SHEET OF PAPER:**

1. Why are you interested in working in child care/at Red Caboose?
2. What special skills and talents could you add to our program?

**PLEASE ATTACH YOUR RESUME**

I certify the information in this application is true, and I give Red Caboose permission to contact any of the people/agencies listed above in Work and Volunteer Experience.

\_\_\_\_\_

signature

date

The following information is requested for our Affirmative Action records. Submission of the information is voluntary: it will not be used in our decision to hire or promote. Failure to submit the information will not affect our decision to hire or promote.

Sex        \_\_\_ Male  
             \_\_\_ Female

Race       \_\_\_ White  
             \_\_\_ Black  
             \_\_\_ Asian/Pacific Islander  
             \_\_\_ American Indian/ Alaskan Native  
             \_\_\_ Hispanic

Age        \_\_\_\_\_

Nature of Handicap \_\_\_\_\_

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How did you hear about this position?

\_\_\_ Isthmus  
\_\_\_ Craigslist  
\_\_\_ UW Student Job Center  
\_\_\_ Edgewood Job Placement  
\_\_\_ MATC Job Placement  
\_\_\_ Friend/Family  
\_\_\_ Local Organization: \_\_\_\_\_  
\_\_\_ Other: \_\_\_\_\_