

# *JOB VACANCY* Lead and Co-Teacher in Toddler Room in a nonprofit, City of Madison Accredited Child Care Center

Located in the heart of downtown, the **Red Caboose Child Care Center** has supported the Madison community for more than 45 years by providing high-quality affordable early childhood education and care for our city's most valuable resource – our children. Established in 1972, Red Caboose is one of the oldest independent centers in Madison, and the first center to meet the city's rigorous child care accreditation standards. Red Caboose believes that every child in our community deserves exceptional care, regardless of their socioeconomic background.

## Responsibilities

- This person must provide direct care for children; plan and implement developmentally appropriate activities designed to meet the social-emotional, cognitive, creative and physical needs of children in a particular program; work together with other staff; communicate with parents; and provide a warm and safe environment for children to grow and learn.
- Must be able to treat each child and their families with respect, dignity, and caring; and be supportive of cultural differences, special needs, and different family structures.
- Teacher reports to and is responsible to the Lead Teacher; is supervised and evaluated by Lead Teacher.
- Must be available to work varying shifts in any classroom in the center Monday through Friday
- Also paid 2 hours of Planning and Meeting Time

Start Date: Two Year Old Classroom: Fall 2018

#### Benefits

- Health & Dental Insurance (single, plus one, family)
- Retirement Plans
- Paid Sick and vacation time
- Paid Holidays

- Paid Staff Development
- Union Representation
- Flex Spending Account
- Discount on Child Care
- Long Term Disability

#### Experience, training and other requirements:

- Education Must meet State Licensing requirements for teacher (3 credits in child development or 80 hours child care specific classes); prefer Child Development Associate (CDA) credential or AA/BS in Child Development, preschool education or related field
- **Experience** Must meet State Licensing requirements for Teacher; prefer at least one year experience with toddler children.
- **Skills** demonstrate flexibility, age appropriate problem solving, organizational, interpersonal and communication skills. Request Job Description for full requirements and skills needed.

#### FOR MORE INFORMATION and/or APPLICATION PACKET Contact Lisa Fiala, Executive Director at 256-1566 or director@redcaboosedaycare.org

AFFIRMATIVE ACTION - EQUAL OPPORTUNITY EMPLOYER MINORITIES ENCOURAGED TO APPLY

# Application for Employment Child Care Teacher Red Caboose Child Care Center, Inc. 654 Williamson St., Madison, WI 53703

NAME		DATE
ADDRESS		
EMAIL		
PHONE: Day	Evening	

## Mission

Red Caboose fosters a sense of community among children, their families, and staff, with a commitment to diversity and inclusion. We provide excellent education, nutrition, and play-based learning for children in a nurturing, safe environment emphasizing healthy social-emotional development.

To apply for the Preschool Program Director please:

- 1) Fill out the checklist below
- 2) Answer the question below
- 3) Include your most recent and relevant resume, certificates and transcripts and 3 references

CHECK THE FOLLOWING THAT	T APPLY:			
I have a Registry certifica	ite <b>(please attach)</b>			
I have had training in	Shaken Baby	SIDS	CPR	First Aid

## ANSWER THE FOLLOWING ON A SEPARATE SHEET OF PAPER:

1. Take a few minutes to review our mission (above). How do you feel that our mission relates to your own education philosophy? What would this would look like in a child care setting?

I certify the information in this application is true, and I give Red Caboose permission to contact any of the people/agencies listed in my resume.

Signature

date

Printed name

date

The following information is requested for our Affirmative Action records. Submission of the information is voluntary: it will not be used in our decision to hire or promote. Failure to submit the information will not affect our decision to hire or promote.

Gender	Male
	Female
Ethnicity	Hispanic or Latino
	Not Hispanic or Latino
Race	White
	Black
	Asian
	Pacific Islander
	American Indian/ Alaskan Native
Age	
Disability	Do you have a disabilityyesno
********	***************************************
How did you h	near about this position?
	Isthmus
	Craigslist
	UW Student Job Center
	Edgewood Job Placement
	MATC Job Placement
	Friend/Family
	Local Organization:
	Other: