

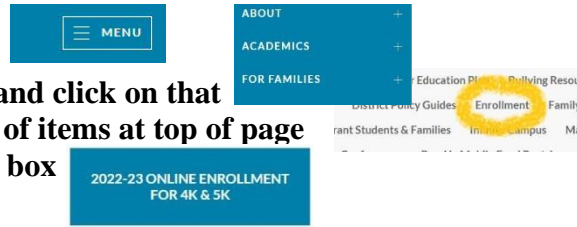


HOW TO ENROLL IN MMSD FOR RED CABOOSE 4K

Madison Residents:

ON-LINE ENROLLMENT

1. Go to: www.madison.k12.wi.us
2. Click on the Menu (top right)
3. Scroll down to “For Families” and click on that
4. Select Enrollment from the list of items at top of page
5. Scroll down and select the blue box



- You can enroll at any time from any computer that has a printer.
- If this is your **first child** entering MMSD schools OR if it is the **first time** you’ve enrolled your child in the MMSD, the system will prompt you to “**Create a Registration Account**” before you begin the registration process. You will select your username and password. Now, you will be able to log in and begin the registration.
- If you **already** have children in the school district click “**Yes**” OR “**Yes, but I do not remember my Infinite Campus username and password**” button. Then sign in by entering your user name and password.
- During the enrollment process, you will be asked to pay a “materials fee” - **DO NOT pay the materials fee!** Red Caboose will pay this fee.
- **Print out the 2 verification pages** at the end of the enrollment process. This is important – you will need to turn these in to Red Caboose to complete your child’s enrollment! Do it before you log out.

If you have any questions contact the MMSD enrollment office at (608) 663-4957 or enrollment@madison.k12.wi.us

ENROLLMENT AT RED CABOOSE

1. **Bring the 2 Verification Pages along with Proof of Residency** (a copy of your current lease, utility bill, or mortgage) to Red Caboose and give to Jason.
2. **Red Caboose will send** your enrollment paperwork to MMSD and you are all set!

Non-residents of Madison:

1. Please let Red Caboose know of your intention to register your child for the 4K program through MMSD as soon as possible.
2. OUT OF DISTRICT/TRANSFER/OPEN ENROLLMENT **link is here:**
<https://dpi.wi.gov/open-enrollment>
3. The **open enrollment application for the 2022-23 school-year will be available July 1, 2022.**